

LUBBOCK-COOPER ISD 2020-21 REOPENING GUIDELINES

as of July 22, 2020

Subject to change based on updated information or orders from local and state authorities.

PARENT AND PUBLIC NOTICE

Lubbock-Cooper ISD's plan for on-campus activities and instruction.

In light of the COVID-19 public health crisis, LCISD has worked to develop a safe, efficient, and responsible plan for the 2020-21 school year, which will begin on Wednesday, August 19. It is important that we accommodate the social, emotional, and health needs of our students and their families while simultaneously providing the high-quality education our students deserve. The following is a summary of the plan LCISD will follow to educate students while mitigating COVID-19 spread in schools based on the requirements and recommendations outlined by the Texas Education Agency.

LEARNING OPPORTUNITIES AVAILABLE TO STUDENTS

Lubbock-Cooper ISD will offer two instructional methods to students. Parents can choose on-campus, traditional instruction or virtual, online instruction. Families that choose to enroll their children as virtual students will be afforded the opportunity to re-enter the physical classroom at their designated campuses at strategic times in the school year. The first opportunity will be at the end of the first three-week progress report period. Every subsequent opportunity will be at the beginning of each nine-week grading period.

Option 1: On-Campus, Traditional Instruction

This method refers to regular, on-campus instruction with an assigned LCISD teacher and a traditional school schedule. Heightened hygiene and cleaning protocols will be in place for the health and welfare of students and staff. (Please see [Health and Safety Protocols](#).)

Option 2: Virtual, Remote Instruction (Pirates Learn@Home 2.0)

This method consists of full-time virtual instruction to be completed at home five days per week. Asynchronous learning modules will be made available to students via digital learning platforms. Virtual check-ins will be available for teachers to check on students, take attendance, and monitor student progress. Attendance will be taken on a daily basis. Students too ill to complete coursework will be marked absent (parents should call absences in to the campus office).

Parents and students choosing this method should understand that this plan does not require the instructor and student to be engaged at the same time, but may include synchronous check-ins. In this method, students learn from instruction that is not delivered on-campus or necessarily in real time, but can include live, synchronous components for instruction or teacher feedback as needed. This type of instruction may include various forms of digital and online learning, such as pre-recorded video lessons, game-based learning tasks that students complete on their own, pre-assigned work, and formative assessments made available to students.

Both the on-campus and virtual instructional methods will follow the 2020-21 [district calendar](#). Both methods will address the required curriculum, the Texas Essential Knowledge and Skills (TEKS) per TEC, §28.002, and both methods will follow the district scope and sequence of instruction including required assessments.

Timelines for Virtual Instruction and Learning

Parents may choose for their child to receive virtual instruction at any time throughout the school year. However, due to complexities involved with transitioning between these two options, students are limited in when they can return to on-campus instruction. Special circumstances will be considered on a case-by-case basis by the campus principal.

Students who enroll in virtual instruction may return to on-campus instruction at the end of the first progress report grading period, according to the LCISD academic calendar, to ensure no disruption in instruction or grading or loss of credit. After the initial three-week trial period, students who choose virtual instruction may not elect to return to on-campus instruction until the beginning of a nine-week grading period.

The following are approved dates for re-entry into on-campus instruction from the virtual instruction model:

- First day of school: Wednesday, August 19, 2020
- First progress report: Tuesday, September 8, 2020
- Beginning of second grading period: Monday, October 19, 2020
- Beginning of third grading period: Tuesday, January 5, 2021
- Beginning of fourth grading period: Monday, March 22, 2021

Definition of Terms

Asynchronous - virtual instruction that does not require all participants to be present at the same time

Synchronous - virtual instruction that requires all participants to be present at the same time

PIRATES LEARN@HOME 2.0: VIRTUAL INSTRUCTION

Considerations for All Students

- Virtual instruction is available for all students grades PK-12.
- The virtual teacher may/may not be the same teacher assigned for on-campus instruction.
- Expectations for coursework and guidelines for grading for virtual instruction will be the same as those for on-campus instruction.
- Students must demonstrate engagement each of the five days of the school week (via synchronous meetings with the teacher, progress in virtual activities, or submission of work).
- The schedule will reflect periods of synchronous learning scheduled throughout the day followed by time for independent, asynchronous learning activities. The schedule will also include breaks and a lunch period.
- Accommodations and support services will be provided as feasible in a virtual environment.
- Internet connection is required.
- Students will be expected to complete all district and state assessments.
- Scheduled instruction and check-in times will be set by the teacher assigned for virtual instruction.
- Teachers will provide feedback to students using district grading guidelines on assignments.
- Teachers will determine student progress toward learning goals based on criteria set forth in the virtual instruction platform.
- Training modules for parents on how to access student learning platforms will be made available on the Pirates Learn@Home 2.0 web page.
- Assignments are due according to teacher-established deadlines in the learning platforms, except when designated as a non-instructional day on the [district calendar](#).
- Virtual instruction will be developed in units that align with on-campus instruction. Students may return to on-campus instruction with advance notice to the school and at the progress report intervals established by grading periods and the district calendar. To ensure a smooth transition, at least three days notice of return to on-campus instruction is requested.

Elementary Specific Considerations (Grades PK-5)

- When enrolled in virtual instruction, students will remain at home and will engage in learning activities on our virtual learning platforms: SeeSaw for grades PK-2 and Google Classroom for grades 3-5.
- Students will be assigned to an LCISD teacher, but the majority of coursework will be completed at home. Assignments will be submitted electronically through the learning management system assigned for that grade level/course.
- A caregiver will need to be available to support younger students in navigating the daily schedule and providing assistance with the learning as needed.
- All instructional units will be aligned with the district's scope and sequence for instruction and assessments.
- Virtual instruction and assignments for elementary students will include: reading language arts, mathematics, science, social studies, fine arts, and physical education.
- Elementary fine arts and physical education will be provided through choice boards and weekly asynchronous assignments.

Secondary Specific Considerations (Grades 6-12)

- When enrolled in virtual instruction, students will remain at home and will engage in learning activities on our virtual learning platform, Google Classroom, unless otherwise noted for dual credit classes in high school.
- Secondary students must check in with every course instructor according to the students' assigned course schedules.
- Students will be assigned to an LCISD teacher or dual credit course instructor, but the majority of coursework will be completed at home. Assignments will be submitted electronically through the learning management system assigned for that grade level/course.
- All instructional units will be aligned with the district's scope and sequence for instruction and assessments, unless otherwise noted for dual credit courses in high school.
- Virtual instruction and assignments for secondary students will include: English, math, science, social studies, CTE, fine arts, physical education, and electives.
- Career and technical courses: virtual instruction will be offered for classes that do not require hands-on experience. Hands-on experience is required for welding, construction, plumbing, electrical, culinary, cosmetology, fire academy, and the health science, culinary, and construction practicum classes. If a student chooses to attend school virtually, another CTE class will be offered instead of the hands-on class for this student in order to fulfill TEKS requirements.
- A student who is voluntarily participating in the virtual instructional method, whether synchronous or asynchronous, shall not be permitted to participate in any extracurricular activity, practice, or performance for the grading period in which the student is receiving virtual instruction. (LCISD Board Resolution, July 2020)

Expectations for Parents and Students in Virtual Instruction

Expectations for Students in Virtual Instruction	Expectations for Parents/Guardians in Virtual Instruction
<ul style="list-style-type: none"> ● As in the traditional model and Texas Education Code (TEC) 25.092, students must attend 90% of the days a course is offered (with some exceptions) in order to be awarded credit and/or to be promoted to the next grade. ● Daily attendance will be taken during virtual instruction, so students need to check in daily as assigned by the teacher. ● Students need to check in with every course instructor in accordance with the student's course schedule. ● Virtual instruction will follow the same district calendar as on-campus learning. ● Students are responsible for accessing the learning management system Monday-Friday to receive instruction and assignments. ● Assignments are due according to teacher-established deadlines in the learning management system. ● Students must use good digital citizenship. 	<ul style="list-style-type: none"> ● Ensure your child has a comfortable place to work and the supplies necessary for their learning tasks. ● Ensure your child completes daily work and checks in according to teacher directions for feedback. ● Encourage a daily schedule with times for breaks and physical activity. ● Allow your child to struggle a bit with new learning. This is part of the process! ● Reach out to the teacher during their posted conference times if you have questions.

Typical Student Schedules

Elementary	Secondary
<p>Sample Virtual Elementary Schedule 8:00-10:00 a.m. Reading Language Arts 10:00-10:30 a.m. Break/Recess 10:30 a.m.-12:00 p.m. Mathematics 12:00-12:30 p.m. Lunch 12:30-1:00 p.m. Self-Selected Independent Reading 1:00-2:30 p.m. Science/Social Studies 2:30-3:00 p.m. Fine Arts 3:00-3:30 p.m. Physical Education (The state requires 135 minutes of physical activity per week.)</p>	<p>The traditional secondary schedule includes seven hours and 45 minutes for core classes, electives, fine arts, breaks between classes, lunch, and physical education.</p> <p>Secondary students must check in with every course instructor according to the students' assigned course schedules.</p>

Grading

Last spring, grading was reduced to the minimum during the COVID-19 school closure period. Beginning in fall 2020, grading for virtual instruction will be based on the student's relative mastery of the TEKS and will be as similar as feasible to grades issued through on-campus instruction. Students will have to submit all assignments through the learning management system in a timely manner to receive grades and credit for their work.

- Grading for on-campus and virtual instruction:
[2020-21 Lubbock-Cooper ISD Parent's Guide to Grading](#)

Special Services

Students served by Special Education have their individual needs outlined in their Individualized Education Program (IEP).

- If guardians do not have a current copy of the student's IEP, guardians may reach out to the campus contact. The IEP contains information on the student's current strengths and areas for growth. The IEP also contains annual measurable goals that will help pinpoint priority areas the student may focus on while learning at home.
- Special Education services will be provided via teletherapy and/or on an appointment-based schedule at their campus.

Students protected under Section 504 have their individual needs outlined in their Section 504 Plan.

- If guardians do not have a current copy of the student's plan or need assistance understanding the information within the Section 504 Plan, guardians may reach out to the campus contact. The Section 504 Plan will contain any supports and accommodations that are used in the classroom to ensure the student is able to access grade-level curriculum and instruction. This information should be considered to adapt instruction at home.
- Dyslexia services will be provided via teletherapy.

English Learners have their needs addressed through the Language Proficiency Assessment Committee (LPAC) plan.

- If guardians do not have a current copy of the student's LPAC plan, guardians may reach out to the campus contact. The LPAC plan contains information on the student's current strengths and areas for growth for language acquisition. The LPAC plan also contains supports and accommodations that are used in the classroom to ensure the student is able to acquire the English language. English Learner teachers will provide support on a case-by-case basis.

Meal Service

Lubbock-Cooper ISD will provide meals for students participating in virtual instruction. Student identification number or first/last name must be provided upon pick-up. Meal pick-up locations will be communicated.

Communities in Schools

Lubbock-Cooper ISD partners with Communities in Schools of the South Plains (CIS) on six of our nine campuses. CIS engages students in learning through case management and whole school services. CIS site coordinators mentor children in need to ensure they have the proper support to succeed in life. CIS is a United Way partner agency. If you need support from CIS, please contact your campus administrator.

HEALTH AND SAFETY PROTOCOLS

On-campus instruction will take place in-person and will be delivered by LCISD educators. The following protocols for the prevention, response, and mitigation of the virus are being considered at this time:

Social-Emotional Considerations

According to experts from Cook Children's Hospital:

Students are dealing with extremes of anxiety, frustration, isolation, and uncertainty during the COVID-19 pandemic. Many students have had obstacles that prevent social and physical outlets to diffuse these. Some are grieving the loss of family, friends, and an accustomed way of life. Students may act out, withdraw, show diminishing school performance, have uncharacteristic emotional displays of anger and frustration, or try to self-medicate when experiencing depression and anxiety. (Retrieved from

<https://cookchildrens.org/coronavirus/action/Pages/Safe-Reopening.aspx>, July 14, 2020)

- Whenever possible, provide consistency in daily routines to foster a sense of safety and predictability. For parents and caregivers, this may mean maintaining a clear schedule of meal times, learning times, and bedtime routines. For educators, this may mean beginning virtual classes, sharing out, and assigning work in a consistent, structured way.
- Listen to young people. Give children and youth opportunities to share their concerns, and address the difficult questions on their minds in age-appropriate ways.
- Support young people in building relationships or maintaining a sense of community and connection. Relationships are always a priority and a key to engagement and learning, and especially so at a time when young people may be feeling isolated. (Retrieved from <https://casel.org/resources-covid/>, July 14, 2020)
- Lubbock-Cooper ISD counselors stand ready to check in and assist students as needed.

Resources for Social Emotional Wellness

- Child Mind Institute: <https://childmind.org/article/talking-to-kids-about-the-coronavirus/>
- National Association for School Psychologists: <https://www.nasponline.org/resources-and-publications/resources-and-podcasts/school-climate-safety-and-crisis/health-crisis-resources/helping-children-cope-with-changes-resulting-from-covid-19>
- CASEL's resources and guidance on Social-Emotional Learning (SEL): <https://casel.org/covid-resources/>
- Recommendations for the Practical, Fair, and Safe Reopening of Public Schools K-12 in the State of Texas: https://cookchildrens.org/SiteCollectionDocuments/coronavirus/Presentation-Return_School-Mazade.pdf

PREVENTION

Practices to prevent COVID-19 from entering our schools.

Use of face coverings will follow [Governor Abbott's order GA-29](#), which reads as follows:

Every person in Texas shall wear a face covering over the nose and mouth when inside a commercial entity or other building or space open to the public, or when in an outdoor public space, wherever it is not feasible to maintain six feet of social distancing from another person not in the same household; provided, however, that this face-covering requirement does not apply to the following:

1. any person younger than 10 years of age;
2. any person with a medical condition or disability that prevents wearing a face covering;
3. any person while the person is consuming food or drink, or is seated at a restaurant to eat or drink;
4. any person while the person is (a) exercising outdoors or engaging in physical activity outdoors, and (b) maintaining a safe distance from other people not in the same household;
5. any person while the person is driving alone or with passengers who are part of the same household as the driver;
6. any person obtaining a service that requires temporary removal of the face covering for security surveillance, screening, or a need for specific access to the face, such as while visiting a bank or while obtaining a personal care service involving the face, but only to the extent necessary for the temporary removal;
7. any person while the person is in a swimming pool, lake, or similar body of water;
8. any person who is voting, assisting a voter, serving as a poll watcher, or actively administering an election, but wearing a face covering is strongly encouraged;
9. any person who is actively providing or obtaining access to religious worship, but wearing a face covering is strongly encouraged;
10. any person while the person is giving a speech for a broadcast or to an audience;
or
11. any person in a county (a) that meets the requisite criteria promulgated by the Texas Division of Emergency Management (TDEM) regarding minimal cases of COVID-19, and (b) whose county judge has affirmatively opted-out of this

face-covering requirement by filing with TDEM the required face-covering attestation form—provided, however, that wearing a face covering is highly recommended, and every county is strongly encouraged to follow these face-covering standards.

Health Screening

- Staff:
 - Staff are required to complete daily health self-screening before coming to campus each day, including:
 - Daily temperature checks; and
 - Self-screening for [COVID-19 symptoms](#).
 - Staff must report to the district any [symptoms](#) and/or a lab-confirmed case of COVID-19, and must remain off campus until they meet the [Return to School criteria](#).
 - If a staff member has had close contact with an individual with a lab-confirmed case, the staff member must report this to the district, and must remain off-campus until the 14-day incubation period has passed.
- Students:
 - Parents must ensure they do not send a child to school on-campus if the child has [COVID-19 symptoms](#) or is lab-confirmed with COVID-19.
 - Students experiencing any [symptoms](#) or who have a lab-confirmed case of COVID-19 will receive virtual instruction until they meet the [Return to School criteria](#).
 - Parents may opt to have their students receive virtual instruction if their child has had close contact with an individual who is lab-confirmed with COVID-19 until the 14-day incubation period has passed.
 - Teachers will monitor students throughout the school day and refer to the nurse if [symptoms](#) are present.
- Once it is determined that individuals who responded “Yes” to symptom screening questions have met the criteria for re-entry, the individuals’ responses will be destroyed.

Drop-Off and Pick-Up Procedures

- **Parents must remain outside of the school building during arrival and dismissal.**
 - *Exception: Parents of incoming pre-k and kindergarten students may walk their students in to school buildings from 8:05-8:15 a.m. during the first week of school only (Wednesday, August 19-Friday, August 21). Parents who do not wish to utilize this opportunity may drop their pre-k and kindergarten students off during normal arrival time.*

Visitors

- Campus visitors will be significantly restricted this year. Restrictions will extend (but are not limited) to classroom visits, non-essential meetings, non-school-related meetings, breakfast/lunch visits, class parties, etc.

- Screenings:
 - Before visitors are allowed onto campuses, the district will screen all visitors to determine if the visitors have [COVID-19 symptoms](#) or are lab-confirmed with COVID-19. If so, they must remain off campus until they meet the [Return to School criteria](#).
 - Visitors will also be screened to determine if the visitors have had [close contact](#) with an individual who is lab-confirmed with COVID-19. If so, the visitor must remain off-campus until the 14-day incubation period has passed.
- Parents will not be permitted to eat breakfast or lunch with their children on campus.
- Non-emergency deliveries to students are discouraged.
- Individual student lunches may be delivered by parents/guardians, but outside delivery services including DoorDash, Grubhub, pizza deliveries, etc., are prohibited.
- ARD meetings, 504 meetings, etc. will be held virtually whenever possible. Otherwise, health screening of all visitors will be in place and distancing protocols will be practiced.

UIL-Sanctioned Activities and Events

- The district will adhere to the [2020-21 UIL COVID-19 Risk Mitigation Guidelines](#). These guidelines apply to all UIL activities (including athletic, musical, and academic contests), and are effective August 1, 2020. All UIL activity participants, sponsors/coaches, and spectators are expected to follow UIL Risk Mitigation Guidelines.

School Health Related to COVID-19 (TEA Public Health Planning Guide)

- The school will immediately separate any student who exhibits [COVID-19 symptoms](#) while at school until the student can be picked up by a parent or guardian.
- Students who report feeling feverish will receive an immediate temperature check to determine if they are [symptomatic for COVID-19](#).
- The school will clean any areas used by the individual displaying [COVID-19 symptoms](#) while at school (student, staff, or visitor) as soon as feasible.

MITIGATION

Practices to mitigate the likelihood of COVID-19 spread inside the school.

Enhanced Sanitization

- Hand sanitizer and/or hand washing stations will be available in each classroom, at all entrances, and throughout common spaces.
- Students, staff, and visitors will be encouraged to sanitize and/or wash hands frequently.
- Custodial staff will engage in enhanced cleaning procedures of buildings including but not limited to all classrooms, offices, restrooms, and other common areas.
- Custodial staff will use a cleaning process with CDC recommended disinfectants that are proven to kill the COVID-19 virus as well as others and are certified safe for schools.
- Custodial staff will utilize electrostatic misters in all campus areas. Misters are designed to spread disinfectant and ensure that disinfectant droplets adhere to and coat surfaces.
- Custodial staff will frequently wipe high traffic surfaces, including handrails, door handles, counter tops, restroom surfaces, and cafeteria surfaces continually throughout the day.
- Custodial staff will increase the frequency of cleaning and disinfecting of restrooms and common areas throughout the day.
- Custodial staff will continually monitor hand washing and sanitizing stations throughout each building to ensure necessary personal disinfectant products are filled and available.
- Additional daytime custodial staff will be present on campuses to assist with more frequent disinfectant protocols.

Student Meals and Cafeterias

- Students will be required to wash/sanitize their hands prior to entering the cafeteria.
- Thorough sanitizing and hand washing practices will be followed in all areas of the kitchen and serving locations.
- All tables will be sanitized between mealtimes.
- The campus will plan for physically distant mealtimes as feasible.
- Lunch may be served in alternate locations so that social distancing can be maintained.
- Students will be discouraged from sharing food or drink.
- Tables will be spread out across cafeterias to maximize space between groups.
- When possible, cohorts will be grouped together to eat lunch.
- Microwaves will be removed from elementary campus cafeterias for hygiene and monitoring purposes.
- Condiments and pre-wrapped silverware will be included with all meals.
- “Grab-and-go” meals may be utilized to lower student numbers in the cafeterias. Menus will be available on the Nutrislice website/app (Icisd.nutrislice.com).
- Acrylic glass shields will be installed at cashier counters and serving counters.
- Cashiers will scan student barcodes instead of students entering their numbers on keypads.

Campus Protocols

- Multiple doors/routes will be used for student entry and dismissal to promote physical distancing between students.
- Campuses will review options to reduce large group gatherings at the start and end of the day.
 - Procedures will be put in place for students who arrive to campus early to ensure appropriate social distancing. This may include opening additional rooms to hold students until the school day begins.
- Visual aids will be used to illustrate appropriate spacing and traffic flow throughout the building.
- Where possible, one-way traffic throughout campus corridors will be established.
- Intermingling between classes will be limited to the extent possible (PK-5).
- Classroom doors will be propped open during transitions to reduce the volume of contact necessary to enter/exit the room.
- Campuses will develop schedules and protocols for the use of common areas (labs, flexible spaces, libraries, conference rooms, etc.) including sanitization between use. All students and staff will be required to use hand sanitizer when entering and exiting common areas.
- Acrylic glass will be installed in campus office reception areas.
- Acrylic glass and/or face shields will be utilized for small group intervention instruction time.
- Students are encouraged to bring their own water bottles from home. Water fountains and bottle-fillers will be cleaned and sanitized multiple times per day and may only be used to refill bottles.
- Lockers will not be assigned - students will carry needed materials.
- Procedures and protocols will be in place to address locker rooms to include disinfecting equipment, students changing clothes, students showering, distancing of students, etc.
- Custodians will wear face coverings and gloves during work hours.

Classroom Protocols

- Classrooms will be arranged to encourage students to social distance whenever possible.
- Desks and tables will be arranged to maximize space between students.
- Teachers should plan for limited use of shared equipment and supplies in schools and classrooms.
- All students (PK-12) will be issued an individual iPad to reduce sharing of devices.
- The number of students participating in small group instruction at one time will be limited.
- Staff will have access to disinfectant wipes to sanitize high-touch surfaces, working surfaces, and shared objects regularly.
- Students will be taught effective hand washing techniques and hygiene awareness, including supervised hand washing for at least 20 seconds at least two times per day. On the first day a student attends school on a campus, the student will receive instruction on appropriate hygiene practices.
- Students will be taught correct protocol for coughing and sneezing.

- Staff and students will be required to wash/sanitize their hands before eating, after recess, and after bathroom breaks.
- The use of outdoor space for learning will be considered when possible. Classroom groups working outside will maintain at least 12 feet of distance from other classroom groups.
- Physical education classes will be conducted outdoors whenever possible. Appropriate social distancing practices will be followed.

Transportation

- Parents will be encouraged to transport their children to school daily as it is the safest means of transportation during the COVID-19 public health crisis.
- When riding the bus, students 10 years of age and older will be expected to abide by [Governor Abbott's order GA-29](#) regarding face coverings.
- All buses will have hand sanitizer dispensers placed in the stairwells for use when loading/unloading. All students will use hand sanitizer when boarding/exiting the bus.
- Buses will load back to front, and unload front to back.
- To support contact tracing, students will be assigned seats and a seating chart will be maintained by the bus driver.
- Buses will be wiped down and sanitized daily.
- Bus windows will be partially open (at minimum) during routes to provide additional ventilation.

RESPONSE

Practices to respond to a lab-confirmed case in one of our schools.

School Health Related to COVID-19 (TEA Public Health Planning Guide)

- If an individual who has been in a school is lab-confirmed to have COVID-19, the school will notify the City of Lubbock Health Department in accordance with applicable federal, state, and local laws and regulation, including confidentiality requirements of the Americans with Disabilities Act and Family Education Rights and Privacy Act.
- The district will close off areas heavily used by the individual with the lab-confirmed case unless more than three days have passed since the individual was on campus.
- If any member of the campus or school community tests positive for COVID-19, the district will communicate this information to staff and families in alignment with notification requirements for other communicable diseases and consistent with legal confidentiality requirements.

Return to School Criteria (TEA Public Health Planning Guidance)

- Any individuals who themselves either: (a) are lab-confirmed to have COVID-19; or (b) experience the [symptoms of COVID-19](#), must stay at home throughout the infection period and cannot return to campus until the school system screens the individual to determine that all of the below conditions for campus re-entry have been met:
 - At least three days (72 hours) have passed since recovery (resolution of fever without the use of fever-reducing medications);
 - The individual has improvement in symptoms; and
 - At least 10 days have passed since symptoms first appeared.
- In the case of an individual who has symptoms that could be COVID-19 and who is not evaluated by a medical professional or tested for COVID-19, such individual is assumed to have COVID-19, and the individual may not return to the campus until the individual has completed the same three-step set of criteria listed above.
- If the individual has symptoms that could be COVID-19 and wants to return to school before completing the above stay at home period, the individual must either (a) obtain a medical professional's note clearing the individual for return based on an alternative diagnosis or (b) receive two separate confirmations at least 24 hours apart that they are free of COVID-19 via acute infection tests at an approved COVID-19 testing location.

REFERENCES

COVID-19 Symptoms (TEA Public Health Planning Guidance)

- Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit
- Loss of taste or smell
- Cough
- Difficulty breathing
- Shortness of breath
- Headache
- Chills
- Sore throat
- Shaking or exaggerated shivering
- Significant muscle pain or ache
- Diarrhea

Close Contact (TEA Public Health Planning Guidance)

Close contact is defined as:

- a) being directly exposed to infectious secretions (ex: being coughed on while not wearing a face covering); or
- b) being within six feet for a cumulative duration of 15 minutes, while not wearing a face covering;

if either occurred at any time in the last 14 days at the same time the infected individual was infectious.

Individuals are presumed infectious at least two days prior to symptom onset or, in the case of asymptomatic individuals who are lab-confirmed with COVID-19, two days prior to the confirming lab test.

School Clinic Protocols

- Students or staff who present with symptoms of COVID-19 will be evaluated and assessed by the school nurse.
- If COVID-19 symptoms are present: staff member will be sent home, and student will be isolated from other students and asked to put on a face covering until parent arrives.
 - Nurse will notify campus administrator so disinfection protocol can be initiated.
- Student will be escorted to vehicle upon parent arrival.
- Nurse will provide parent/staff with [Return to School](#) criteria.

District Contacts for COVID-19 Related Questions and Concerns

- Student questions and concerns:
Jay Whitefield
Director of Student Services
jwhitefield@lcisd.net
- Staff questions and concerns:
Angie Inklebarger
Director of Human Resources
ainklebarger@lcisd.net